

PAOC Ka Chi Secondary School
Application Form for Replacement of Academic Report / Certificate of Study

(For the School Leaver)

Name in Chinese		Sex		Date of Birth	
Name in English		HK ID Card No.		Telephone No.	
Address					

Application for Certificate of Study
 Description: (Details of School Year and Class Listed)

Application for Academic Report
 Description: (Date of entering and Date of leaving)

I hereby declare the information provided in this form is true.

Signature of Applicant: _____

Date: _____

Collection Method:

Collect Academic Report / Certificate of Study in person

Collection by post

- 1) Please write down your name, telephone number and e-mail on the back of the cheque or deposit note.
- 2) To facilitate the handling of the academic Report / certificate of Study , please fill in the name and residential / correspondence address provided in the box below

Name: _____

Residential address / correspondence address: _____

For Office Use only (Below)

Date of Certificate Issued		Signature of respondent	
Collection of Certificate	Mail / In Person	Date	